Sustainable Development Policy

MTC learning recognises and accepts its responsibility to minimise, wherever possible, its impact on the environment and to meet with all statutory environmental requirements. The Company will aim to conserve natural resources and to prevent environmental pollution.

MTC learning is committed to reducing its environmental impact as far as practicable both directly and through influence on others. It is committed to maintain and whenever possible improve the quality of the environment for those studying or working at the company and for the wider community. This commitment is reflected in policies that will make the most effective and efficient use of all resources. MTC learning will encourage all members of its community to understand the direct and indirect environmental impacts associated with their activities and to develop an ecologically sound approach to their work and lifestyle.

MTC learning will manage its operations in ways that are environmentally sustainable and economically feasible. In order to achieve this aim the Company has the following key objectives:

- promote environmental awareness among staff and students
- minimise energy consumption
- minimise water consumption
- minimise non-recyclable waste
- reduce emission of pollutants
- promote a sustainable procurement policy and wherever possible use environmentally friendly materials
- encourage environmentally friendly methods of working
- seek co-operation from suppliers and contractors so that the use of goods and services accords with the company environmental policy
- work with Government agencies and local authorities to achieve improvements in the environment and also achieve the requirements of all relevant legislation
- seek grants wherever possible to introduce energy efficient schemes which would otherwise not be cost effective
- promote recycling wherever possible.

MTC learning will review its Sustainability Policy Statement on an annual basis and continuously monitor and review its environmental policies and practices.

Sustainability Policies

1. Energy

MTC learning will audit and monitor its use of energy and seek to use the minimum quantities of energy possible in accordance with the safe and efficient operation of IT and other equipment and of its buildings and estate. It will continuously review its energy sources and energy efficiency with a view to eliminating excessive or unnecessary consumption. Wherever possible the company will set targets for energy consumption.

2. Water

MTC learning will audit and monitor its use of water and seek to use the minimum quantities of water possible in accordance with the safe and efficient operation of its buildings and estate.

3. Transport

MTC learning wishes to minimise the harmful effects of traffic on the environment and will introduce strategies to encourage those travelling to minimise their impact on the environment by selection of the most environmentally friendly travel option. When staff and students are travelling to and from their place of work and between remote buildings, they will be encouraged to walk, bicycle, use public transport or share car journeys. The use and availability of parking spaces at MTC learning properties will be reviewed.

4. Purchasing

MTC learning will work towards establishing sustainable procurement practice. This will include assessing whether the purchase is really necessary. The company will seek to purchase goods and services from local or regional suppliers, as far as practicable, which cause the least harm to the environment. The impact of transportation distances of goods and services will also be taken into account in determining sources of supply with priority being given, where practicable, to locally based suppliers. Where practicable to do so, MTC learning will seek to reduce the frequency of deliveries so contributing locally to a reduction in vehicle movements.

5. Waste Management

MTC learning aims to develop an effective waste management and recycling procedure to minimise waste arising from its operations. It will do this by reducing the purchase of new materials, recycling existing materials, and disposal by a means that will have least impact on the environment and conforms to statutory requirements.

6. Environmental Education of Staff and Students

MTC learning aims to raise awareness of sustainability issues and promote participation in the development of environmental policies amongst its staff and students. To accomplish this company will:

- designate a sustainability Officer to report to the Executive Director
- provide training in sustainability matters
- monitor the performance of the Sustainability Policy and its implementation and reports its results
- incorporate sustainability issues into curriculum design and delivery where possible.

7. Implementation and Monitoring

MTC learning recognises that the implementation of the environmental policies and practices are dependant on an effective management system.

- MTC learning will designate an Officer to draw up an implementation plan, which will include resourcing requirements, for consideration by the Executive Director and the MTC trustees.
- The Officer will be responsible to the Executive Director for the implementation, including monitoring and review, of the agreed sustainability policies and practices.
- The Officer will give support to person(s) with responsibility for the implementation of the agreed policies and practises.
- The Executive Director will ensure that the appropriate environmental policies and practices are implemented in the company.

8. Staff and Students

All staff and students will be encouraged to actively support this policy and ensure the environmental performance of MTC learning improves thus maintaining and enhancing the quality of the environment. Staff and students will be encouraged to offer suggestions for energy reduction and improved environmental practices.

Sustainability Officer:	Zoran Sobot	**Signature**:	
Executive Director:	Adel Bellalem	**Signature**	

Issue Date: September 2021

Review Date: September 2022